

Court \_\_\_\_\_ County \_\_\_\_\_

Index / case # \_\_\_\_\_

Plaintiff \_\_\_\_\_

# AFFIDAVIT OF SERVICE

Defendant \_\_\_\_\_

County, State of: \_\_\_\_\_

being sworn,

says: Deponent is not a party herein; is over the age of 18 years and resides in the State of \_\_\_\_\_

On \_\_\_\_\_ at \_\_\_\_\_ am / pm at: \_\_\_\_\_

Deponent served the within \_\_\_\_\_

On: \_\_\_\_\_ (herein after called the recipient) therein named.

- Individual** By delivering a true copy of each to said recipient personally; Deponent knew the person so served to be the person described in as said recipient therein
- Suitable Age person** by delivering thereat a true copy of each to \_\_\_\_\_ a person of suitable age and discretion. Said premises is defendants  Actual Place of Residence  Actual Place of Business within the State
- Affixing to Door** By affixing a true copy of each to the door of said premises which is defendants  Actual Place of Residence  Actual Place of Business, within the State  
Deponent was unable with due diligence to find defendant or person of suitable age and discretion thereat having called there \_\_\_\_\_
- Corporation or Partnership** by delivering thereat a true copy of each to \_\_\_\_\_ personally. Deponent knew said corporation / partnership so served to be the corporation / partnership described in said aforementioned document as said defendant and knew said individual to be \_\_\_\_\_ thereof.
- Mailing** Within 20 days of such delivery, or affixing, deponent enclosed a copy of same in a postpaid envelope properly addressed to defendant at defendant's last known  Actual Place of Residence  Actual Place of Business, at \_\_\_\_\_ and deposited said envelope in an official depository under the exclusive care and custody of the U.S. Postal Service within New York State. The envelope bore the legend "personal and confidential" and did not indicate on the outside, thereof by return address or otherwise that the communication was from an attorney or concerned an action against the defendant.
- Description**

<input type="checkbox"/> Male	<input type="checkbox"/> white skin	<input type="checkbox"/> black hair	<input type="checkbox"/> 14-20 Yrs	<input type="checkbox"/> Under 5'	<input type="checkbox"/> Under 100 Lbs
<input type="checkbox"/> Female	<input type="checkbox"/> black skin	<input type="checkbox"/> brown hair	<input type="checkbox"/> 21-35 Yrs	<input type="checkbox"/> 5'0"-5'3"	<input type="checkbox"/> 100-130 Lbs
	<input type="checkbox"/> yellow skin	<input type="checkbox"/> gray hair	<input type="checkbox"/> 36-50 Yrs	<input type="checkbox"/> 5'4"-5'8"	<input type="checkbox"/> 131-160 Lbs
	<input type="checkbox"/> brown skin	<input type="checkbox"/> blonde hair	<input type="checkbox"/> 51-65 Yrs	<input type="checkbox"/> 5'9"-6'0"	<input type="checkbox"/> 161-200 Lbs
	<input type="checkbox"/> red skin	<input type="checkbox"/> red hair	<input type="checkbox"/> Over 65 Yrs	<input type="checkbox"/> Over 6'	<input type="checkbox"/> Over 200 Lbs

Other Identifying Features \_\_\_\_\_

**Military Service** I asked the person spoken to whether defendant was in active military service of the United States or the State of New York in any capacity whatever and received a negative reply. The source of my information and the grounds of my belief are the conversations and observations above narrated.

Subpoena Fee Tendered in the amount of \_\_\_\_\_

\_\_\_\_\_

Sworn to before me on \_\_\_\_\_

\_\_\_\_\_